**Project Status Report I**

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| Date of Report Issue/Prepared: January 14th 2019 |

Report Prepared By: Ryan Haberle, Tiago Sa, Qian Wang, Anthony Caldwell, Youquan Liu

Employer/Organization: T05 – Culture Exchange.

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| Project Name:  Project Team:  Period Reporting:  Overall Project Health | Culture Exchange | |
| Ryan Haberle, Tiago Sa, Anthony Caldwell, Youquan Liu, Qian Wang | |
| Start Date: **Jan 07, 2019** | End Date: **Jan 18, 2019** |
| Green (Good) | |

Summary

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| **Project Status Summary** |
| The team has worked on their Java skills over the break and are preparing to build a layout of the website. We are planning a schedule to meet up and work on\discuss the status of the project. We have booked a room in the GBC library on Thursdays from 2-4pm. We will be discussing flow of the website, how all the pages will be connected and how the navigation will work. |

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| **Accomplishments As Planned** | **Planned but not Accomplished** |
| Mock up of the Culture Exchange site – All mock ups of site look and navigation have been completed | Creation of the cultural event list and event calendar |
| Presentations to professor and classmates | Database schema and functionality – Team plans to create a written draft of the database, including all tables and entities. Which will then be programmed in a later phase. |
| Coded layout of the site – Team plans to have the pages of the site connected and flowing correctly (navigation and layout) | Collect information for the cultural wiki for Canada and China and build the cultural wiki into the Culture Exchange site. |
|  | Create and code the registration system for the Culture exchange site. |
|  | Creation of the discussion board for the culture exchange website. |

Upcoming Objectives for Jan 19, 2019 to Feb 1, 2019

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|  | | **Planned Activities/Tasks for Next Period** | |  |
| Activity/Task | Assigned To | | Duration | Date |
| Site map\refer to mockups – Last semester we had created mockups of our site. We will be using these as a guideline in our first meeting. | Whole Group | | 1 hours | January 17th |
| Complete code layout of website(connecting and laying out pages). We will get the layout and structure of our website together so we can later fill in the pieces that are missing. Such as our database, our user interfaces and page content. | Tiago Sa\ Max | | 8 hours | January 25th |
| Database design and research.  We are going to research how to connect a database with Xampp and MySQL. We will brainstorm the layout and flow of our database.  We will create diagrams and establish a platform for our database. | Ryan Haberle \ Anthony Caldwell | | 10 hours | January 25th |
| Implement (framework) for cross-platform usage of website. | Youquan Liu | | 8 hours | January 25th |

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|  | **Milestones for Next Period** | | |
| Milestone (Objective) | | Assigned To | Delivery Date |
| Base skeleton of website complete. This will be achieved when the site has all of its pages coded and navigating through them works correctly. | | Tiago\Max | TBD |
| Research of database is complete, All written drafts of the database are complete and implementation has started. Once we know how to connect our database and feel comfortable again with Xampp and MySQL. We will begin designing and creating our database. | | Ryan\Anthony | TBD |
| Implement framework into all pages of the base skeleton of the website, and give group a walkthrough of how to use framework. | | Youquan Liu | TBD |

Managing Issues and Risk

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| **Issues/Problems** | **Resolution Strategy** | **Due Date** |
| Group members not showing to meetings. | Get everyone to pick days that work best for them and come to a solution.  Group members stay in constant contact and alert group members in advance of missed meetings. | Jan 17th. |
| Code not being completed on time and not conforming to coding standards | Scheduled meetings to make sure everyone is on track.  Make a clear standard for the group on how to comment and name variables. | Meet every Thursday |
| Group members having different idea of where the project should head. | Each member can cast a vote to have their voice heard. | Every Thursday. |
| Group member’s software and packages being out of date. | We will set a standard of what versions we will use. | Jan 17th. |

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| **Upcoming Risks** | **Risk Ranking**  **(Hi, Med, Low)** | **Risk Impact**  **(Hi, Med, Low)** | **Mitigation Strategy** |
| Lab times not coherent with our schedules. | Low | Med | Each member brings a laptop with all required software during meeting times. |
| Group member/s lack knowledge of certain required topics | Med | Med | Finding resources in advance, posting to group chat. |
| Potential GitHub Crashes, Downtime | Low | High | Find other sources to host\ share projects on. |

**NOTE: Attach additional sheets if insufficient space available**

**Submission Guidelines:**

Please submit as “T<team number>\_ProjectStatusReport1”.

For e.g. T29\_ProjectStatusReport1

This is a group submission i.e. one per group.

**Due Dates:**

**Sunday, Jan 20, 2019 (11:59 p.m.)**